

Anser 2020 Ski Snowboard Winter Grit Chaperone Guidelines

CHAPERONES: PLEASE READ THE WHOLE DOCUMENT before going to your stations

In this course, the chaperones play a key role in helping the students have a great experience on the mountain. By checking that the students are properly dressed, have all their gear, get transported to and from Bogus safely, and get the proper rental equipment, the students can go to their lessons fully prepared and ready to learn.

The chaperones staff four different stations at Anser that help the students prepare and get situated on the bus. Each week, you will be assigned a station to work:

- 2nd Grade Cubbie Help
- Equipment and Clothing Check (2/3 hallway)
- Nametag and Bus/Driver Assignment (2/3 hallway)
- Bus Check In (drop off area)

The chaperones staff three different stations that help the students at Bogus before and after lessons.

- Rental Shop
- Lesson Area
- Bus Roll Call (after only)

Timeline

12:00 pm	Chaperones arrive at Anser and get job and bus assignments.
12:15 pm	All students begin to get ready.
12:20 pm	All students start coming to gym to go through stations.
12:30 pm	Bus begins to leave as groups are loaded.
1:30 pm	Bus arrives at Bogus. Skiers/boarders are dropped off at Main Lodge area.
1:45- 2 pm	Meet with Bogus instructors and divide into instructional groups (established Week 1). After the students depart with their instructors, chaperones are free to ski/SB/lodge (not the bar!) for ~1.5 hours.
3:45 pm	Lessons end. All chaperones should be back at the base of the Coach chair to help kids through rental shop and to buses.
4:15 pm	Bus leaves Bogus after everyone is accounted for.

At School

- **2nd Grade Cubbie Help** - the second graders are at a disadvantage because they eat the latest and they're the slowest to get ready. Some of these students still need one-on-one attention to get dressed. After they eat, get them to use the bathroom and then wrestle them into their winter gear. You may have to deliver them to the checkpoints in the gym if they need help with their gear.
- **Equipment and Clothing Check** - confirm (**with your eyes**, not with a student's words) that he/she has hat, gloves, jacket and snowpants. Some extra clothing is available at station- tell the student to return it to a chaperone or the office at the end of the day. Check that skiers/snowboarders with their own gear have all the pieces.
- **Nametag and Bus Assignment** - Attach a nametag on an outer garment (jacket or pants). The student's bus/driver assignment is on the nametag- tell them the number and send them out the door to the bus. Little kids with gear might need an escort.
- **Bus Check In** - One person. Pick up clipboard with your bus list at office. We try to mark absentees, kids not riding on bus, etc. on the bus list in advance if possible. Pick up bus bag and proceed to bus. Stand outside, helping load gear and kids and checking off names on list. When there are no more kids in the school, Stephanie (Ski Coordinator) will meet with you in person to see if any students are unaccounted for.

On the bus, the bus bag contains medical forms, paper towels, trash bags and graham crackers for the return trip. Please get out a trash bag immediately and make an announcement to remind the students to use it, remind the students to remain seated facing forward and to talk in quiet voices. When the buses are 5 minutes from the lodge, tell the students it is time to get ready. Remind them that students needing to go to the rental shop will be getting off the bus first.

At Bogus

- **Rental Shop** - help renting students walk over the Rental Shop and get their gear. Please enter at the Rental Shop entrance on the far side, NOT through the Repair Shop. The rental shop should have the students' equipment ready under each child's name. Boots will be given out first in the main room. If the student has \$8 for a helmet, that can be obtained in the main room also. The students' shoes can be left in the shop on shelves during the lesson. Skis, poles and snowboards are given out next in the rooms that lead to the exit. From the exit, it's a right turn to the lesson meeting area directly in front of the lodge.
 - The older kids can usually get ready by themselves. **The youngers often need lots of help with their boots.** Especially the first week, make sure all the kids are feeling good about their boot size before sending them out to lessons. Check that gloves, etc. leave with their owner.
 - Chaperones should wait to pick up their rental equipment until after all students have their gear and have been sent out to the lesson area. Bogus should have everything ready for you, unless you are a last-minute addition.
 - After lessons, return to the shop to help the kids return gear, retrieve shoes, and return to buses. Older kids can be sent to the bus on their own with at least one other student.

Younger kids should be escorted in groups. When it seems all students are done, you may proceed to the buses - but first please give the bench area a good look over for dropped gloves, hats, etc. Take suspect items to the bus and try to find the owner.

- **Lesson Area** - the lesson meeting area is marked with signs in front of the lodge. Each student's ability level will be on their nametag. Help them find their sign and ski or snowboard group. Siler and Emily will be bringing out lift passes from the Ski School for students who don't have season passes. Grab a stack and some wickets and help distribute. Just ask each child if they have a season pass and, if not, attach a day ticket in a visible place.
 - The bag of extra gloves, hats and goggles is brought to Bogus each week. If your student is suddenly without something, check there first for a replacement. If we still need something vital, check with an instructor. The ski school stocks emergency items like gloves.
 - After students have left with instructors, you can go get your rental gear in the shop. The trip coordinator will have the adult lift tickets if you need one.
 - The students finish lessons at 3:45 pm. Please return to the lodge area 10 minutes early to return your own rental gear and be ready to meet the kids as they return. Direct them to the rental shop or buses. Students are allowed to visit the restroom before getting back on the buses- they are located inside the middle door on the ground floor of the lodge (just to the left of the ski school).
 - Parents may pre-arrange to keep their child at Bogus for night skiing. Direct the parent to sign out the child with Siler and Emily. ***No last minute changes, period.***
- **Bus Roll Call**- The kids will trickle back onto the bus. For the return trip, wait until it seems all the kids and chaperones are back on the bus, and then do a roll call based on the rider list for the trip up. Be sure to make eye contact with each child as you call their name (say last name, student says first name back). Mark anyone not on the bus and then consult with Siler and Emily to make sure students not on the bus are accounted for. No one leaves Bogus without Siler and Emily's OK.

On the trip back down, pass around the graham crackers. There will be enough for everyone to have a whole one. Feel free to distribute the whole box if the students want them.

Important Info for ALL Chaperones

- Bus loads at the normal drop off area at Anser.
- Chaperones who are driving in a vehicle up can do so once the big rush is over at Anser. Please check in with the Trip Coordinator and sign out any students you are transporting. At Bogus, park where you can and proceed to the rental shop or lesson area as assigned.
- On the bus, please help the kids behave appropriately. The drivers seem to get upset if kids are sitting on the seats facing backwards or are getting out of their seats. The noise doesn't seem to bother the drivers unless it's repetitive, but if you feel someone is getting too loud, please ask them to use a quieter voice. Students need to not seat hop, open windows or throw things these are offenses that will have them removed from this module.
- Once the bus arrives at Bogus, **all** non-ski possessions must be left on the bus (ie: snack, duffel bags, etc). Students must take their hats, gloves, etc. The students with their own equipment

should have on their ski/snowboard boots before leaving the bus. The only non-lesson items the renting students should have are the shoes on their feet. Leave the bus and either go to the rental office or the group lesson area, depending on your assignment. Since the renting students will take longer to prepare, chaperones should work together to let these students off the bus first. Lessons don't officially start until 2pm so there's usually no rush.

- FYI: restrooms are located on the ground floor of the lodge through the double doors between the ticket windows and the ski school office. Encourage students to use the restroom before lessons. Use their age and your judgment to decide if they can go without you, but always send them with a buddy.
- After the students are gone with their instructor, you're free. You may ski with the kids or ski by yourself or hang out at the lodge, however you **may not** consume alcohol. Pick up your lift ticket from with Siler and/or Emily.
- Lessons run from 2-3:45 pm. If you're skiing with a group and for whatever non-injury reason a student needs to leave a lesson early, you can bring the child back to the lodge. Of course, the instructors will also do this if necessary or will call ski patrol if there's an injury. Usually there's a chaperone already in the lodge who can sit with the student, or you can, or you can have the ski school page Siler and/or Emily. Siler and/or Emily will be paged by Bogus if a child is coming back to the ski patrol infirmary because of an injury.
- Speaking of injuries, if a child is injured it will really help with Siler and Emily if one chaperone stays with the student in the Ski Patrol infirmary (next to Rental Shop) and helps with communication and to make arrangements, if necessary, for transport back down, etc. Unless the injury is so serious that an ambulance is required (has happened once in 15 years), we typically find a chaperone with a car to drive the student down in relative comfort to meet a parent. That chaperone and the student's parent need to be connected to arrange a meeting point in Boise. It can all get pretty busy for Siler and Emily, especially as lessons are ending and other parents are checking out kids. So be ready to help if asked and able.
- Rental returns – the rental return room is located on the lodge end of the building (follow the sign). Poles go in the drum sitting outside the door. Inside, an employee will scan the SKU on each ski and snowboard. To return boots, students go back inside to the benches to take them off and retrieve their shoes. Ski/SB boots and helmets are turned back into the same counter from where they were received.
- After loading the students on the bus, chaperones that drove themselves are free to go after checking in with Siler and/or Emily. If you are driving students down the mountain, you check in with Siler and/or Emily before leaving.
- Be flexible! Be proactive! We're all in this together so help each other out. Don't suffer in silence- if you observe a situation or bad student behavior, please let Siler and Emily know. Anser staff have a protocol for behavior issues, so please communicate any concerns.

Thank you for your help, chaperones – we couldn't do it without you!