

Anser Charter School Community Board

Meeting Minutes: Tuesday, September 26, 2017

Date/time: Tuesday, September 26, 2017 Started: 6:00 PM Ended: 8:30 PM
Location: Anser Charter School
Purpose/notes: Regular scheduled meeting
Chaired by: Lora Breen
Minuted rec. by: Heather Dennis
Status: Minutes drafted

Attendance

Present: Heidi Bauer, Lora Breen, Leslie Brown, Christina Bruce-Bennion, Maggie Chase, Brian Coffey, Heather Dennis, Michelle Dunstan, Barry Human, Tiffany Keeley, Maridee Lemieux, Brenda Marosvari, Jennica Navarro, Staci Shaw
Regrets: Nichoel Baird Spencer, Christine Pisani, Stacy Slattery, Angie Temple

Meeting documents

- 1718 Continuous Improvement Plan.pdf
- Anser of Idaho Inc - Financial Statements - 6-30-17.pdf
- Board Report 0917.pdf
- Communication with your child's teacher 1718.pdf
- Draft Revised Annual Calendar.pdf
- EdReportSept2017.pdf
- FINAL ACS CIP and Annual Reporting 20162-17.pdf
- Letter to JH Families.pdf
- Minutes-2017-08-17.pdf

Agenda

1. Anser's Mission

1.1. Anser's Mission and Vision

Anser's mission is to educate the whole child in a collaborative learning community where individuals are inspired to achieve their academic potential, be self-motivated and feel a sense of connection and responsibility to the world.

Anser's vision is to foster learning that imagines a better world and works toward realizing it; set high academic standards; promote creativity, discovery, reflection and balance; embrace diversity; and use developmentally appropriate practices and real-world experiences to educate within a climate of collaboration, community, character, and compassion.

Status: Completed

2. Standing Items

2.1. Introductions

Dan Coleman from Quest CPA was introduced to the Board.

Status: Completed

2.1.1. Hooray for Anser

Board members appreciated the Board reports sent out by the Directors. We are already seeing great outcomes from our additional playground/behavioral support staff, including additional training for our playground staff, conflict resolution help for students, a JH Playground group that will help facilitate play for younger students. Buddy Crews have been implemented to build a sense of Crew throughout the school and Michelle showed a video made by Nicole Pape's Crew introducing the new staff members.

Status: Completed

2.1.1.1. Review and Approve the Agenda and the Minutes of the Prior Meeting

Approve the Agenda and the minutes of the August 17th meeting.

Leslie Brown made a motion to approve the minutes of the prior meeting and the agenda. Christina Bruce Bennion seconded the motion. Approved.

Status: Completed

3. Financial Resources

3.1. Finance Committee Report

Presentation of the FY17 Audit.

Finance Committee Update

Dan Coleman from Quest CPA presented the FY17 audit. He reviewed all fund balances and stated that the audit included an unqualified opinion. He praised the work of Tiffany Keeley, Anser's Fiscal Manager, saying the financials were in very good order. Leslie Brown made a motion to approve the FY17 audit. Maggie Chase seconded the motion. Approved.

Status: Completed

4. Academics

4.1. Review of Academic Data

Review of the Academic Data included in the Anser Continuous Improvement Plan

Michelle presented the 2016-2017 ISAT, STAR and IRI data. Each grade level was reviewed and a discussion was

had about challenges with the school's internet that had occurred during the testing window, the challenge of the tests for 3rd graders, and the plans to present additional data at the November meeting when BSD school data is available.

Status: Completed

5. Integrity of the Organization

5.1. Adopt the 2017-2018 Anser Community Board Meeting Calendar

Review and adopt the 2017-2018 Meeting Schedule

The proposed 2017-2018 Calendar was reviewed. The new calendar includes months where there are no meetings, and a delineation of the months where meetings would occur. A suggestion was made to add the dates to the months on the calendar and to add July, as it was not included because the board does not typically meet in July. Heather will send out the calendar again with those updates.

The Board also discussed making sure we have a timekeeper for each meeting, a parking lot and that we develop a schedule of when committee updates would be expected.

Christina Bruce Bennion made a motion to approve the 2017-2018 Board Meeting Calendar. Leslie Brown seconded the motion.

Approved.

Status: Completed

5.2. Board Training

Board Training related to Education Law

The presenter that was expected was not able to attend. The training will be rescheduled for a future date.

Status: Completed

5.3. Communication Doc

Review and approval of Board Communication guidance to parents regarding communication at Anser.

The "How to Communicate with your Child's Teacher" document was presented. The document was developed as an action step coming out of meetings with the 6th-8th grade teachers and board members. Nichoel Baird Spencer attended a Business Meeting where the letter was reviewed with staff and feedback was incorporated. The letter was sent to Family Council in order to provide opportunities for feedback. The Board reviewed the letter, and made changes to one paragraph. The letter will be sent out to staff members and then to the Parent Community.

Leslie Brown moved and Maggie Chase seconded a motion to approve the "How to Communicate with your Child's Teacher" document as amended. Approved.

Status: Completed

6. Vision for Anser

6.1. Adopt the 2017-2018 Anser Continuous Improvement Plan

Review and adopt the Final 2017-2018 Anser Continuous Improvement Plan

Heather reviewed the 2016-2017 and the 2017-2018 Anser Continuous Improvement Plans. The board reviewed all mission statements and goals of the committees for the 17-18 school year. Maggie Chase made a motion to approve the 2016-2017 Anser Continuous Improvement Plan and to adopt the 2017-2018 Anser Continuous Improvement Plan. Heidi Bauer seconded the motion. Approved.

Status: Completed
