

# Anser Charter School Community Board

## Meeting Minutes: Thursday, May 25, 2017

**Date/time:** Thursday, May 25, 2017 Started: 6:00 PM Ended: 7:30 PM  
**Location:** Anser Charter School  
**Purpose/notes:** Regular scheduled meeting  
**Chaired by:** Lora Breen  
**Minuted rec. by:** Heather Dennis  
**Status:** Minutes drafted

### Attendance

**Present:** Nichoel Baird Spencer, Lora Breen, Maggie Chase, Brian Coffey, Heather Dennis, Michelle Dunstan, Melinda Hinson, Tiffany Keeley, Maridee Lemieux, Brenda Marosvari, Jennica Navarro, Staci Shaw, Stacy Slattery  
**Regrets:** Leslie Brown, Christina Bruce-Bennion, Pam Howland, Matt McCarter, Angie Temple

### Meeting documents

- AnsercharterEmployeeManualMay2017forboardapproval.pdf
- EAF ANSER Charter School Educational Assistance Policy 4 2017.pdf
- FY18 Budget Narrative.pdf
- Minutes\_4-18-2017.pdf
- Proposal for Student Transportation Map.pdf
- Proposal for Student Transportation.pdf

### Agenda

#### 1. Standing items

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##### 1.1. Introductions

There were no introductions.

**Status:** Completed

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##### 1.2. Hooray for Anser

All of the grade level Exhibition Nights have been successfully completed. The 4th-5th grade campout was a success, they were the first grade level to use Anser's new camping equipment. The auction was a success. The last session of CBC/Electives has been completed for the year.

**Status:** Completed

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##### 1.3. Approve the Agenda and minutes of the prior meeting

Approve the agenda of the May 25th, 2017 meeting and the minutes of the April 18th, 2017 meeting.

Nichoel Baird Spencer made a motion to approve the agenda and the minutes of the 4/18/17 meeting. Staci Shaw seconded the motion. Approved.

**Status:** Completed

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#### 1.4. Youth Council Report

Report from Anser students regarding activities throughout the school.

No Youth Council members were present to make a report at the meeting.

**Status:** Completed

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## 2. Committee Updates

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### 2.1. Finance Committee

Approve the April 2017 Anser Budget Report

Review the Draft 2017-2018 (FY18) Budget

Approve Contracts for: H. Banuelos, A. Brooks, S. Brownsten, M. Dunstan, B. Gask-Wilson, N. Geile, A. Goade-Munch, S. Gorringer, H. Grant, D. Higgins, J.McGinnis, S.McCraw, K. McLeod, A. Moore, J. Navarro, N. Pape, K. Selvage, L. Stewart, N. Tacke, D. Tonkin, J. Trople, B. Zuschlag,

Review of research related to bussing at Anser

The April 2017 Budget Report was reviewed. Nichoel Baird Spencer made a motion to approve the April 2017 Budget Report. Maggie Chase seconded the motion. Approved.

The draft FY18 Budget was discussed. The Public Hearing on the budget will be held at the next meeting.

Contracts for the 2017-2018 were presented for approval. Staci Shaw made a motion to approve the following contracts: H. Banuelos, A. Brooks, S. Brownsten, M. Dunstan, B. Gask-Wilson, N. Geile, A. Goade-Munch, S. Gorringer, H. Grant, D. Higgins, J.McGinnis, S.McCraw, K. McLeod, A. Moore, J. Navarro, N. Pape, K. Selvage, L. Stewart, N. Tacke, D. Tonkin, J. Trople, B. Zuschlag,

Maridee Lemieux seconded the motion. Approved.

Tamara Reames presented the research she had performed related to Anser offering bussing. The board recommended that questions about bussing be added to the registration process. The outcome of those questions would be reviewed further by the board to see if there was enough interest to warrant taking further action.

**Status:** Completed

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### 2.2. Governance Committee

Final review and approval of the Anser Employee Handbook

Update on Parent At Large Board Member Election and Board Recruitment

Report on the status of the Organization Director Evaluation

The Anser Employee Handbook was presented for final review and adoption. Maridee Lemieux moved to approve the Anser Employee Handbook as presented. Stacy Slattery seconded the motion. Approved.

The election of the parent at large Board members was being held the week of the board meeting. The Governance Committee will bring a slate of candidates and officers to the June 13th meeting to nominate and they will be voted on at the June 20th Annual Meeting.

The evaluation of the Organization Director is underway.

**Status:** Completed

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### 2.3. Education Committee

Final Review and approval of Teacher Scholarship Policy

Report on the status of the Education Director Evaluation

The second reading of the Education Assistance Funds Policy was presented. Teachers gave input on which classes were to be reimbursed, and funding for National Board Certification classes was added. Funds will be distributed this year before teachers leave for the summer. Stacy Slattery moved to approve the Education Assistance Funds Policy as written and amended. Maridee Lemieux seconded the motion. Approved.

**Status:** Completed

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### 2.4. Strategic Plan

Review Strategic Plan Creation Timeline

**Status:** Completed

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## 3. Date of Next Meeting

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### 3.1. Date Next Meeting

The next regularly scheduled meeting is Tuesday June 13th at 6:00pm at Anser. This is the public hearing on the Anser 2017-2018 Budget. The Annual Meeting is scheduled for Tuesday June 20th at 12:00pm at Anser.

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