



ANSER Charter School

www.ansercharterschool.org

Educating the whole child in a collaborative learning community

Dear Applicant,

Thank you for your interest in a position with ANSER Charter School. To facilitate the application process and be considered for a position your file must initially include the following:

- Cover Letter
- Resume
- Employment Application
- Three References

Thank you again for your interest in ANSER Charter School. If you need additional information, please feel free to contact me at 208 426-9840 ext. 205 mdunstan@ansercharterschool.org.

Sincerely,

Suzanne Gregg
Education Director

ANSER Charter School Application for Position

Please submit copy of transcripts and copy of education certification if applicable

Return completed application to:

Michelle Dunstan, Education Director
ANSER Charter School
202 E. 42nd St.
Garden City Idaho, 83714
Or via email at mdunstan@ansercharterschool.org

Date of Application: _____

Date Received: _____

Personal

First Name Initial Last Name

Address: _____
Current Number and Street City State ZIP Code

(_____) _____ (_____) _____
Home Telephone Number Cell Number E-mail

With whom could a message be left? _____
Name Phone Number

Professional Conduct

All questions must be answered. If explanation is necessary, use extra sheet.

Have you ever had a diploma, credential or license denied, revoked or suspended? Yes No
If so, explain fully.

Have you ever failed or refused to fulfill an agreement of employment entered into by you and your employer? Yes No
If so, explain fully.

Have you ever been dismissed, suspended, placed on probation, or resigned in lieu of an investigation or other disciplinary action from any position for immoral or unprofessional conduct, or for unfitness for service? Yes No
If so, explain fully.

Have you ever been dismissed, suspended, placed on probation, or resigned in lieu of an investigation or other disciplinary action from any position for persistent defiance of, or refusal to obey the laws and regulations of the institution or agency? Yes No
If so, explain fully.

Have you ever been convicted of any crime? (Traffic infractions and motor vehicle violations classified as misdemeanors or felonies must be included.) Yes No
If yes, give the date, place, nature of offense, and circumstances below. Include all guilty pleas, withheld judgments, pleas of nolo contendere, and other convictions.

Are you or is any other individual living in your home listed on a County, State or Federal Sex Offender Registry? Yes No

References

List at least three (3) references capable of assessing your ability to perform the work for which you are applying. It is your responsibility to have them submit letters to ANSER Charter School for your application file.

1. _____
Name Position

Address City State Zip Telephone Number

2. _____
Name Position

Address City State Zip Telephone Number

3. _____
Name Position

Address City State Zip Telephone Number

Please Read This Section Carefully

I understand and affirm that: (1) the statements included in this application are complete, true, and correct; (2) I authorize ANSER Charter School to receive any and all information concerning myself contained within the files of the Federal Bureau of Investigation through the fingerprint background process; (3) any contract issued to a teacher is conditioned upon the teacher having an Idaho Education Certificate valid for the whole of the period of service covered by the contract and for courses or grades being taught by said teacher; and, (4) any false statement made knowingly in this application shall constitute sufficient grounds for non hire or voiding, at the discretion of the Board of Directors, any contract issued to the teacher.

In the event I am employed by ANSER Charter School, I agree to abide by all its applicable policies and procedures. I also agree to develop and implement curriculum and instructional practices consistent with ANSER Charter School instructional guidelines and Idaho Content Standards. *My signature below certifies that I have read and understand this complete application, and agree to the terms and conditions outlined in this document.*

Date _____ Signature of Applicant _____

Employment Experience

List all related positions held. Begin with most recent position.
Feel free to copy if you need more space.

Dates of Employment	Position	Employer	Address, Including Phone Number	Supervisor	Reason for Leaving

Education

College or University	Location	Dates of Attendance	Degree/Date Given

Related Training

Name of Institute	Location	Dates of Attendance	Topic or Subject Area/Semester Hours Earned

Anser Charter School
AUTHORIZATION FOR RELEASE OF INFORMATION ON PAST
EMPLOYMENT WITH SCHOOL EMPLOYERS
IDAHO CODE 33-1210

Idaho Law requires Applicants for any position at any Idaho Public School to allow the hiring School District/Charter Employer to obtain a copy of past public school employer personnel file materials and other documentation relating to the performance of the Applicant when such Applicant was employed by any other public school, whether in Idaho or any other state. Before hiring an Applicant for any position, the District/Charter must request the Applicant sign this form. Should the Applicant refuse or fail to sign this form, the District is not permitted to hire the Applicant for any position. This authorization does not limit any employer from seeking additional information or disclosures from any Applicant.

This form:

1. Authorizes current and past public school employers of the Applicant/undersigned on this form, including Applicants outside of the State of Idaho, to release to the hiring School District/Charter all information relating to the job performance and/or job related conduct of the Applicant and make available to the hiring School District/Charter copies of all documents in the previous employer's personnel file, investigative file or other files relating to the job performance of the Applicant; and
2. Releases the Applicant's/undersigned's current and past employers, and employees acting on behalf of the employer, from any liability for providing the above-mentioned information.

§ 33-1210 RELEASE:

I understand that the above requirements are a condition of my obtaining employment with the District/Charter and I consent to my current and former employers, both inside and outside the State of Idaho, upon receipt of this signed authorization, to comply with Idaho law. I further consent that such authorization may be provided to the hiring District/Charter via electronic means.

Signature of Applicant

Date

Printed Name of Applicant

Identifying Employee Number/Name of Applicant or other Identifying Information for Past Employers (including all prior names used by Applicant)

NAMES AND ADDRESSES OF ALL PRIOR EMPLOYING SCHOOL DISTRICTS/CHARTERS:

*Information obtained through the use of this Release will be used only for the purpose of evaluating the qualifications of the Applicant for employment. This information will not be disclosed in any manner other than as provided by Statute.

*A copy of this Release and all information obtained through use of this Release will be placed into the Applicant's Personnel File with the District upon employment of the Applicant, if any.

*An Applicant's failure to disclose any former School District or Charter employer, whether within or outside of the State of Idaho, will serve as the basis for immediate termination and, for certificated personnel, may also result in the District's/Charter's reporting of the individual to the Idaho Professional Standards Commission for a potential violation of the Code of Ethics for Professional Educators.

*By accepting an executed copy of this form, the hiring School District/Charter makes no guarantee or promise of employment to the Applicant. Further, the hiring School District/Charter may employ the Applicant on a conditional basis pending review of information gathered pursuant to this Release. Such conditional employment is not a guarantee or promise of continued employment with the hiring School District/Charter for any length of time or pursuant to any additional conditions.