

# Anser Charter School Community Board

## Meeting Minutes: Tuesday, January 17, 2017

**Date/time:** Tuesday, January 17, 2017 Started: 6:00 PM Ended: 7:00 PM  
**Location:** Anser Charter School  
**Purpose/notes:** Regular scheduled meeting  
**Chaired by:** Ryan Zelinsky  
**Minuted rec. by:** Heather Dennis  
**Status:** Minutes drafted

### Attendance

**Present:** Nichoel Baird Spencer, Lora Breen, Leslie Brown, Christina Bruce-Bennion, Maggie Chase, Brian Coffey, Heather Dennis, Michelle Dunstan, Melinda Hinson, Pamela Howland, Tiffany Keeley, Brenda Marosvari, Matt McCarter, Staci Shaw, Stacy Slattery, Ryan Zelinsky  
**Regrets:** Maridee Lemieux, Jennica Navarro, Angie Temple

### Meeting documents

None

### Agenda

## 1. Standing items

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### 1.1. Introductions

**Status:** Completed

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### 1.2. Hooray for Anser

Anser received great parent support during all of the inclement weather. Board members noted the pick up procedures being used due to the ice on the playground were successful. Preparation for the Math Site Seminar is going very well. Demand is high for the event, which was originally planned to have 40 participants and will now have 50 and there are others on the waiting list. Participants are coming from around the country, including New York, Washington DC, California, Utah and Idaho.

**Status:** Completed

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### 1.3. Approve Agenda and Minutes of prior meeting

Approve the meeting agenda and the minutes from the 12/13/16 meeting.

Matt McCarter made a motion to approve the minutes of the 12/13/16 meeting and the agenda. Melinda Hinson seconded the motion. Approved.

**Status:** Completed

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### 1.4. Youth Council Report

Update from students on activities across the school.

Due to all of the snow days, students were not able to prepare a presentation.

**Status:** Completed

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## 2. Reports

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### 2.1. Finance Committee Report

Approve Budget Report

Approve FY18 Budget Development Schedule.

Certify Emergency Closure dates.

Tiffany gave the December Budget Report. There was little change since December, as there were only four days in session since the prior meeting. All expenses appear on track and revenue has slightly exceeded projections. Nichoel Baird Spencer moved to accept the December Budget Report. Lora Breen seconded the motion. Approved.

The Budget Development Calendar for FY18 was presented and reviewed. Maggie Chase moved to approve the FY18 Budget Development Calendar. Nichoel Baird Spencer seconded the motion. Approved.

The board discussed the Emergency Closure days and the addition of an instructional day on January 13th. Pam Howland made a motion to certify January 4,5,6,9,10 and 12, 2017 as Emergency Closure days due to inclement weather and to approve January 13th 2017 as an instructional day. Leslie Brown seconded the motion. Approved.

**Status:** Completed

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### 2.2. Marketing Committee Report

Report on marketing activities to prepare for the Anser lottery

Melinda gave an update on the efforts of the Marketing committee. She reported that rather than advertise on NPR, as had been done for the past few years, that ads would be placed on stations that had a broader, more diverse audience. Ads were developed using Anser students and will run in January and February. The Board members listened to the ads and praised the work of the students featured.

**Status:** Completed

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## 3. Date of Next Meeting

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### 3.1. Date Next Meeting

The next regularly scheduled meeting will be Thursday February 23rd

It was noted that the next meeting was scheduled to coincide with the Math Site Seminar on Tuesday February 21st. Brenda Marosvari made a motion to move the next regularly scheduled meeting to Thursday February 23rd 2017. Staci Shaw seconded the motion. Approved.

**Status:** Completed

