

Anser Charter School Community Board

Meeting Minutes: Tuesday, November 15, 2016

Date/time: Tuesday, November 15, 2016 Started: 6:00 PM Ended: 7:00 PM
Location: Anser Charter School
Purpose/notes: Regular scheduled meeting
Chaired by: Ryan Zelinsky
Minuted rec. by: Heather Dennis
Status: Minutes drafted

Attendance

Present: Lora Breen, Leslie Brown, Maggie Chase, Brian Coffey, Michelle Dunstan, Melinda Hinson, Tiffany Keeley, Maridee Lemieux, Brenda Marosvari, Matt McCarter, Jennica Navarro, Stacy Slattery
Regrets: Nichoel Baird Spencer, Christina Bruce-Bennion, Pamela Howland, Staci Shaw, Angie Temple, Ryan Zelinsky
Absent: Heather Dennis

Meeting documents

- October 2016 Minutes

Agenda

1. Standing items

1.1. Introductions

Status: Completed

1.2. Hooray for Anser

Teachers presented a comprehensive board report for review. Allyson attended the National Science Conference. Family Council organized a fantastic Harvest Ball for Anser families, that was well attended and fun for all. 8 staff were sent to the EL Education National Conference and 4 Anser teachers were selected to present at the conference. The presenting teachers were Dolly Higgins, Nicole Pape, Sarah Brownsten and Anne Moore.

Status: Completed

1.3. Approve Minutes of Prior Meeting and Agenda of the 11/15/2016 meeting

Review and Approve the minutes of the 10/20/16 meeting and approve the agenda of the 11/15/16 meeting.

Maggie Chase made a motion to approve the minutes of the 10/20/16 meeting and the agenda as presented. Leslie Brown seconded the motion. Approved.

Status: Completed

2. Reports

2.1. Finance Committee Report

Approve the October 2016 Budget Comparison Summary

Approve Bonus for Anser staff

Maridee presented the October 2016 Budget Comparison report. New pieces of data had been provided to give Board members more context. The report was discussed and further pieces of data were requested for inclusion in future reports. Leslie Brown moved to accept the report as presented. Matt McCarter seconded the motion. Approved.

Matt McCarter made a motion to approve the use of excess carry forward funds for a December bonus of 4% for all staff employed this year and last year in good standing. An additional \$20,000 to be set aside for use based on staff input. Stacy Slattery seconded the motion. Approved.

Status: Completed

3. Committee Updates

3.1. Committee Updates

Update from committees on activities to meet Strategic Plan Goals.

Marketing- SEO has begun on the Anser website and a lottery postcard is in the design process. It will include information about the Anser open house and lottery in Spanish and in English and will be sent out to residents of Garden City.

Governance- Revisions to the handbook continue and the committee hopes to present a draft version of the handbook in January 2017.

Finance- Work continues to refine the financial reports given to the board each month. Work has begun on the salary schedule for 2017-2018.

Education- The committee presented a draft version of a rubric to guide the teacher scholarship process. The board discussed the scoring items and made suggestions for additions and revisions.

Family Council- The committee is working intentionally on get together for Anser parents. A movie night and "tech savvy parent" session will be offered to families.

Status: Completed

4. Date of Next Meeting

4.1. Date Next Meeting

The next regularly scheduled meeting is December 13th at 6:00pm at Anser.

Matt McCarter moved to adjourn. Leslie Brown seconded the motion.

The next regularly scheduled meeting is Tuesday December 13th at 6:00pm at Anser.

Status: Completed
