

# Anser Charter School Community Board

## Meeting Minutes: Tuesday, October 18, 2016

**Date/time:** Tuesday, October 18, 2016 Started: 6:00 PM Ended: 7:30 PM  
**Location:** Anser Charter School  
**Purpose/notes:** Regular scheduled meeting  
**Chaired by:** Ryan Zelinsky  
**Minuted rec. by:** Heather Dennis  
**Status:** Minutes drafted

### Attendance

**Present:** Lora Breen, Leslie Brown, Christina Bruce-Bennion, Maggie Chase, Brian Coffey, Heather Dennis, Pamela Howland, Tiffany Keeley, Maridee Lemieux, Brenda Marosvari, Jennica Navarro, Staci Shaw, Stacy Slattery, Ryan Zelinsky  
**Regrets:** Nichoel Baird Spencer, Michelle Dunstan, Matt McCarter, Angie Temple  
**Absent:** Melinda Hinson

### Meeting documents

- September 20th, 2016 Minutes

### Agenda

#### 1. Standing items

---

##### 1.1. Introductions

**Status:** Completed

---

##### 1.2. Hooray for Anser

Anser parents logged 476 volunteer hours in the three weeks school was in session in September. The event to honor Suzanne Gregg as a Distinguished BSU Alumni was a wonderful celebration of her work and her accomplishments at Anser.

**Status:** Completed

---

##### 1.3. Approve Minutes of prior meeting and Agenda for Current Meeting

Christina Bruce Bennion made a motion to approve the minutes of the 9/20/16 Board meeting and the agenda for the 10/18/16 meeting. Stacy Slattery seconded the motion. Approved.

**Status:** Completed

---

#### 2. Reports

---

## 2.1. Finance Committee

Financial Training for Board Members

September Financial Report

Vote to allocate FY16 Carryforward funds

Maridee provided financial training to Board members related to Anser policies and understanding the reports prepared for Board Members each month. The September Budget Comparison Summary was reviewed. Board members asked that for future months the report include a column that showed how funds had been spent in that same period in the prior year.

The reserve analysis was also reviewed. Noting that the reserve balance exceeding 10% of the operating budget, the board discussed options for how to use the funds, per Anser's fund balance policy. The board gave staff direction to seek input from teachers on needs within the school. No vote was taken on the use of funds.

**Status:** Completed

---

## 3. Committee Updates

---

### 3.1. Committee Updates

Updates from Marketing, Resource Development, Governance and Education Committees and Family Council representative.

The Education committee has begun work on the scholarship policy for teachers. The board gave suggestions of items to consider within the policy. The Governance Committee has completed the first draft of the updated Anser Employee manual. Revisions and additions are underway. Family Council is preparing for the Harvest Ball. They will be reviewing the Strategic Plan and may reach out to new families to serve on Family Council. The Marketing committee has begun working with a firm to do SEO for the new Anser website. And the Resource Development Committee hosted their first grandparents club event at the first Coffee talk of the year.

**Status:** Completed

---

## 4. Date of Next Meeting

---

### 4.1. Date Next Meeting

The Next regularly scheduled meeting is Tuesday November 15th at 6:00pm.

Lora Breen made a motion to adjourn the meeting. Seconded by Maridee Lemieux. Meeting adjourned.

**Status:** Completed

---