

Anser Charter School Community Board

Meeting date: **Tuesday, January 19, 2016** **Started: 6:00 PM** **Ended: 7:30 PM**

Location: Anser Charter School

Purpose/Notes: Regular scheduled meeting

Chaired by: Ryan Zelinsky

Minutes rec. by: Heather Dennis

Status: Minutes drafted

Attendance:

Present: Nichoel Baird Spencer, Lora Breen, Leslie Brown, Christina Bruce-Bennion, Maggie Chase, Heather Dennis, Michelle Dunstan, Melinda Hinson, Pam Howland, Tiffany Keeley, Maridee Lemieux, Brenda Marosvari, Matt McCarter, Kelly McLeod, Stacy Slattery, Angie Temple, Scott Thomas, Ryan Zelinsky

Regrets: Pete Brooks

Absent:

Late:

Guests:

(none)

Meeting Documents:

- Minutes_12-15-2015.pdf
- Budget Development Schedule for FY17.pdf
- Anser Strategic Plan 2015-2016 1015.pdf

Meeting Minutes:

1. Standing items

1.1. Introductions

Ryan Zelinsky

Status: Completed

1.2. Hooray for Anser

Ryan Zelinsky

STEM Teacher Rebekah Wherry presented the website created by the students in her electives class. The lunch review was successful. The Teacher and Principal Evaluation was approved without revisions.

Status: Completed

1.3. Approve Agenda

Ryan Zelinsky

The agenda was reviewed. Nichoel Baird Spencer moved to approve the agenda as presented. Lora Breen seconded the motion. Approved.

Status: Completed

1.4. Approve Minutes of the Prior Meeting

Ryan Zelinsky

Approve the Minutes of the 12/15/15 meeting

The minutes of the 12/15/15 meeting were reviewed. Melinda Hinson moved to accept the minutes as presented. Lora Breen seconded the motion. Approved.

Status: Completed

2. Reports

2.1. Finance Committee

Maridee Lemieux

Approve the December 2015 Budget Report.
Approve the FY17 Budget Development Calendar
School Fees

Maridee presented the December Budget report and the FY17 Budget Development Calendar. The budget process was reviewed as well. Angie Temple made a motion to accept the December Budget Report. Leslie Brown seconded the motion. Approved. Nichoel Baird Spencer moved to approve the FY17 Budget Development Calendar. Melinda Hinson seconded the motion. Approved.

The Joki lawsuit and its implications for fees were discussed. Michelle and Heather have already begun work with the CBC committee to review options for how to address fees. They will also be attending a webinar hosted by Eberharther and Maki to gain more insight into the legal impact of the ruling in the Joki case. More details will be shared with the board at the February meeting.

Status: Completed

2.2. Organization Update

Heather Dennis

Update on Lunch Review
Facility Update

Heather gave a report on the outcome of the school lunch review. Discussion of the possibility of offering breakfast was discussed as well as the limitations of the kitchen space and possible grants that could address the limitations.

Heather informed the board that security cameras had been installed at the school as part of progress in the 10 year Facility Plan.

Status: Completed

3. Committee Updates

3.1. Strategic Plan review

Ryan Zelinsky

Updates from all committees and stakeholders on progress toward meeting the 2015-2016 Strategic Plan goals.

The Finance committee reported their work to refine the monthly budget report, and continued work on the salary schedule.

The Governance Committee has reviewed the Employee and Parent handbook to identify areas for revision. They will have both documents revised and ready for dissemination to staff and parents at the beginning of the 2016-2017 school year. They will also work to align the process of evaluation for the Education Director and Organization Director.

The Resource Development committee is launching the Grandparent club this spring.

The education committee met its goal of an approved Teacher and Principal Evaluation.

Status: Completed

4. Date of Next Meeting

4.1. Date Next Meeting

The next regularly scheduled meeting is Tuesday February 16th at 6:00pm at Anser.

At 7:04pm Leslie Brown moved to adjourn. Maridee Lemieux seconded the motion. Approved.

Status: Completed

Total time scheduled: 57 min

Recording Secretary:

Chairperson:

Date:
